

Appendix 1



Job Description

Job title	Lecturer (Teaching) in Culture, Media and Sport
Department/School	Department for Health
Job family	Education and Research
Grade	7
Reporting to	Director of Studies, BSc Sport Management & Coaching
Responsible for	N/A
Location	University of Bath premises

Background and context

The Department for Health is an internationally renowned Department, which was ranked 5th in the REF 2014 Unit of Assessment for Sport and Exercise Science, where 90% of our research was considered 'world leading' or 'internationally excellent'. The University was named Sports University of the Year in 2018 by The Times, and we are currently ranked 11th in the 2020 QS World Rankings for Sport-related subjects.

The Department is committed to delivering excellence in both research and teaching. It offers undergraduate programmes in Sport and Exercise Science, Health and Exercise Science, Sport Management and Coaching, and Sports Performance; Masters' programmes in Sport and Exercise Medicine and Sports Physiotherapy, and a thriving range of PhD and PD opportunities. We support research across a range of multi-disciplinary health, exercise and sport settings (<https://www.bath.ac.uk/departments/department-for-health/>).

This post will make a significant contribution to the delivery of units on our BSc (Hons) Sport Management and Coaching programme. Specifically, the post-holder will make a significant contribution to teaching capacity in the sociology of sport, and in particular the role of culture and media in sport and society. The post-holder will be expected to teach at undergraduate level.

Job purpose

To prepare and deliver teaching of whole or parts of undergraduate or taught

postgraduate units: this will include preparation of teaching material, delivery of lectures, seminars, tutorials, laboratory classes and group work (as appropriate to the department/discipline); assessment and marking of coursework and dissertations.

Provide advice and support to students, acting as a Personal Tutor.

Supervision of undergraduate student projects, and teaching-related management and administration duties.

Whilst it is expected that teaching will be informed by research/professional expertise, there is no research component to this role.

Main duties and responsibilities

The job duties and responsibilities listed below are intended to describe the general nature of the role. The duties and responsibilities, and the balance between the elements in the role, may change or vary over time depending on the specific needs at a specific point in time, or due to changing needs in the department/group. Jobholders should note that there may not be an immediate requirement to carry out all the activities listed below.

1 Teaching

- a Prepare and deliver lectures, tutorials and seminars – as appropriate to the department and discipline - on a defined, specific and sometimes specialist subject (either undergraduate or postgraduate), with associated assessments, within an existing course framework.
Includes preparing teaching materials, communicating subject matter clearly, supporting students' studies and encouraging debate to develop rational thinking as appropriate to the unit being taught.
- b Participate in the review of undergraduate and taught postgraduate units and programmes and contribute to degree scheme review as appropriate within the Department/School.
- c Supervise the project work of undergraduate students and Masters project students, where appropriate.
- d Take responsibility for setting and assessment of coursework and examinations, including marking and providing written/oral feedback across all years of the programmes.
- e Carry out course evaluation including facilitating student feedback, reflecting on own teaching design and delivery and implementing ideas for improving own performance.
- f Deal with student queries about the content and delivery of a unit as well as providing advice and ideas to them where necessary.

g	Co-ordinate the work of teaching assistants, where applicable.
h	Plan and prioritise own work and forward plan for teaching.
2	Management and Administration
a	Act as personal tutor to undergraduate and/or Masters level postgraduate students.
b	Management, administrative and pastoral care duties, including attending meetings, unit and programme boards, report writing.
c	Assist with other activities (e.g. negotiating and arranging industrial placements, undertake widening participation/outreach/schools liaison or similar academic administrative duties) as required.
d	Contribute to outreach and/or Widening Participation activity within the Department, Faculty/School or University.
e	Such other duties as may be reasonably required within the grade.

Special conditions
All appointments to Lecturer (Teaching) posts are subject to one year's probation and successful completion of the Bath Course in Enhancing Academic Practice (Bath Course). Individuals may be granted exemption from the Bath Course and/or probation at the University's discretion.

Person Specification

Criteria	Essential	Desirable	Examples measured by
Qualifications			
PhD in a relevant subject or some relevant academic teaching experience or relevant professional knowledge		✓	
UG degree or equivalent level qualification or equivalent professional expertise	✓		
Higher education teaching qualification or professional recognition (e.g. PGCert, FHEA or equivalent)		✓	
Experience/Knowledge			
Should have demonstrated that they have appropriate subject knowledge and communication skills to enable them to perform the teaching duties required of them	✓		
Sufficient breadth and depth of knowledge to contribute to course development and scholarship activities	✓		
Demonstrates good teaching technique	✓		
Capable of context setting and handling conceptual frameworks	✓		
Skills			
Plan and prioritise own workload, including preparation of teaching materials	✓		
Ability to assess and mark student coursework and provide feedback	✓		
Well developed interpersonal skills and interactive capability		✓	
Ability to recognise those having difficulties, intervene and provide help and support		✓	
Attributes			
Act as a good role model	✓		
Ability to work as part of a team	✓		
Enthusiasm and self-motivation	✓		
Ability to encourage active participation by students		✓	
Ability to exercise initiative and be proactive		✓	

